



**COUNTY GOVERNMENT OF KERICHO**  
**COUNTY PUBLIC SERVICE BOARD**

**ADVERTISEMENT OF VACANCIES**

Pursuant to section 155 (5) of the Public Finance Management Act 2012 and Regulation No.167(1) of the Public Finance Management Regulations 2015; The County Government of Kericho invites all interested and suitably qualified persons to submit applications to serve as members of its audit committee:

**1. KCPSB/2024/10: CHAIR, COUNTY AUDIT COMMITTEE (1 POST)**

**a) Duties and Responsibilities**

- i. Evaluating whether processes are in place to address key roles and responsibilities in relation to risk management.
- ii. Evaluating the adequacy of the control environment to provide reasonable assurance that the systems of internal control are of a high standard and functioning as intended.
- iii. Performing an independent review of the financial statements to ensure the integrity and transparency of the financial reporting process.
- iv. Monitoring the effectiveness of an entity's performance information and compliance with the performance management framework and performance reporting requirements.
- v. Evaluating the quality of the internal audit function, particularly in the areas of planning, monitoring and reporting.
- vi. Engaging with external audit and assessing the adequacy of management response to issues identified by audit.
- vii. Reviewing the effectiveness of how the entity monitors compliance with relevant legislative and regulatory requirements and promotes a culture committed to lawful and ethical behavior.

*Chief*

25/11/2024

**b) Requirements for Appointment**

- i. Be a Kenyan citizen.
- ii. Possess at least an undergraduate degree from a recognized university in Finance, Economics, Accounting, Business Administration or any other related field.
- iii. Be a member in good standing of a professional body such as: IIA, ICPAK, CPSK, ACFE, or any other relevant professional body.
- iv. One shall not be a past or present employee of County Government of Kericho, and shall not have served as an employee or agent of a business organization which has carried out any business with County Government of Kericho in the last Two (2) years.
- v. Have at least 10 years of experience in public service. Experience in a devolved system of Government will be an added advantage.
- vi. Demonstrate knowledge and understanding of the objects, principles and functions of the County Government.
- vii. Possess a good understanding of government operations, financial reporting and auditing.
- viii. Not a holder of any political office.
- ix. Applicants must meet the requirements of Chapter (6) six of the Constitution of Kenya, specifically applicants must provide;
  - A) A valid tax Compliance Certificate from the Kenya Revenue Authority (KRA);
  - B) A valid Certificate of Good Conduct from the Directorate of Criminal Investigation (DCI);
  - C) A valid Clearance Certificate from the Higher Education Loans Board (HELB); and
  - D) A valid Clearance Certificate from an approved Credit Reference Bureau (CRB).

*Chittika*  
25/11/2024

**Terms of appointment:**

- i. Members of the audit committee shall serve on a part-time basis for a period of three (3) years and shall be eligible for re-appointment for a further one term only.
- ii. Allowances payable to the members of audit committee shall be as determined by the Salaries and Remuneration Commission (SRC).

**2. KCPSB/2024/11: COUNTY AUDIT COMMITTEE MEMBERS (3 POSTS)**

**a) Duties and Responsibilities**

- i. Evaluating whether processes are in place to address key roles and responsibilities in relation to risk management.
- ii. Evaluating the adequacy of the control environment to provide reasonable assurance that the systems of internal control are of a high standard and functioning as intended.
- iii. Performing an independent review of the financial statements to ensure the integrity and transparency of the financial reporting process.
- iv. Monitoring the effectiveness of an entity's performance information and compliance with the performance management framework and performance reporting requirements.
- v. Evaluating the quality of the internal audit function, particularly in the areas of planning, monitoring and reporting.
- vi. Engaging with external audit and assessing the adequacy of management response to issues identified by audit.
- vii. Reviewing the effectiveness of how the entity monitors compliance with relevant legislative and regulatory requirements and promotes a culture committed to lawful and ethical behavior.

*Chun #DR*  
*25/11/2024*

**b) Requirements for Appointment**

- i. Be a Kenyan citizen.
- ii. Possess at least an undergraduate degree from a recognized university in Finance, Economics, Accounting, Business Administration or any other related field.
- iii. Be a member in good standing of a professional body such as: IIA, ICPAK, CPSK, ACFE, or any other relevant professional body.
- iv. One shall not be a past or present employee of County Government of Kericho, and shall not have served as an employee or agent of a business organization which has carried out any business with County Government of Kericho in the last Two (2) years.
- v. Have at least 10 years of experience in public service. Experience in a devolved system of Government will be an added advantage.
- vi. Demonstrate knowledge and understanding of the objects, principles and functions of the County Government.
- vii. Possess a good understanding of government operations, financial reporting and auditing.
- viii. Not a holder of any political office.
- ix. Applicants must meet the requirements of Chapter (6) six of the Constitution of Kenya, specifically applicants must provide;
  - E) A valid tax Compliance Certificate from the Kenya Revenue Authority (KRA);
  - F) A valid Certificate of Good Conduct from the Directorate of Criminal Investigation (DCI);
  - G) A valid Clearance Certificate from the Higher Education Loans Board (HELB); and
  - H) A valid Clearance Certificate from an approved Credit Reference Bureau (CRB).

*Chittah*  
25/11/2024

**Terms of appointment:**

- i. Members of the audit committee shall serve on a part-time basis for a period of three (3) years and shall be eligible for re-appointment for a further one term only.
- ii. Allowances payable to the members of audit committee shall be as determined by the Salaries and Remuneration Commission (SRC).

**HOW TO APPLY:**

- Kericho County residents should indicate their respective wards and locations.
- Applications should be made online through <https://psbkericho.co.ke/vacancies>.
- Applicants **MUST** attach **original scanned**: National Identity cards/passport, curriculum vitae, academic and professional certificates and other testimonials on or before **Monday 16<sup>th</sup> December 2024**.

**IMPORTANT:**

- Details of the qualifications and requirements can be obtained from <https://psbkericho.co.ke/download>.
- Any application/s sent through **post or hand delivered** will **NOT** be accepted/ considered.
- Only shortlisted applicants will be contacted.
- Be aware of fraudsters. Applicants are advised not to send or give money for any purpose whatsoever including administrative or shortlisting fee. Anyone asking for money or soliciting for bribes should be reported to the nearest police station.
- **N/B: County Government of Kericho is an equal opportunity employer. Persons with disability and marginalized groups are encouraged to apply.**

*Chitt*  
25/11/2024